Georgia GMIS/Carl Vinson Institute of Government
LOCAL GOVERNMENT CHIEF INFORMATION OFFICER
Curriculum
2015[1]

Georgia GMIS (GA-GMIS), a chapter of GMIS International, is in a strategic partnership with The University of Georgia's Carl Vinson Institute of Government. One important result of this partnership is the Local Government Chief Information Officer certificate program (LGCIO). The developmental education offered by this program is customized to the requirements of those working as information technology directors and administrators in local government organizations as well as those professionals aspiring to managerial positions. Administered by the Vinson Institute, the LGCIO certificate is awarded to GA-GMIS members upon successful completion of all course requirements, a course project, and a written project report.

LEARNING OBJECTIVE: The LGCIO seeks to assist learners by enhancing their skills in competency areas for leadership and in emerging technical areas. Each learning session uses facilitative techniques ensuring the active engagement of learners. Opportunities for learning occur at Georgia GMIS conferences; typically, one day is devoted to a leadership or management training topic and another to a technical topic. With few exceptions, courses are six hours in length. The chart below summarizes the course hour and competency requirements that must be fulfilled in order to become eligible for submission of project report and ultimately the LGCIO certificate.

CATEGORY	REQUIREMENT	HOURS
LEADERSHIP	Complete one 6-hour course in each of four core competencies plus 2 additional courses from any competency: total of 6 courses	36
TECHNICAL	Complete four 6-hour courses in the technical competency	24
TOTAL LGCIO PROGRAM	Program hours as described above plus completion and acceptance of project report	60

---

[1] This curriculum has been in place since 2008. However, a name change from Information Technology Leadership Program (ITLP) to Local Government Chief Information Officer (LGCIO) occurred in September 2015. At that time, new LGCIO certificates were awarded to all active, past recipients of the ITLP.

Carl Vinson Institute of Government
The University of Georgia

Within the Leadership category, four broad core competency areas have been identified and these include:

- ☐ Governmental Business Processes

- ☐ Interpersonal Communication & Relationships

- ☐ Organizational Culture and Politics

- ☐ Success Measurement

****

LEADERSHIP
Courses in the Leadership category are offered in a rotation schedule. Course content for each Competency (with broad learning outcomes) and class topics are:

2016 Spring: Competency – Organizational Culture and Politics
Learning Outcome: Increase understanding and awareness of role of elements that contribute to organizational culture and politics; identify the impact of organizational culture and politics on operational effectiveness.
Organizational Culture includes the objectives:
1. Understand the basics of culture
2. Understand organizational culture
3. Learn the fundamentals of conducting a "culture audit"
4. Understand the interactive effects of technology and culture

2016 Fall: Competency – Success Measurement
Learning Outcome: Enhance ability to measure organizational and employee success through improvement and performance tools.
Success Measures process may be framed around five key elements:
1. Outcome Planning: Well Formed Outcomes
2. Evaluation process: Measuring what Matters
3. Action Planning - Resource Deployment & Management
4. Doing what Works: Measuring what Matters
5. Success Measures: Feedback & Course Correction

2017 Spring: Competency – Interpersonal Communication & Relationship
Learning Outcome: Enhance interpersonal and relationship skills through heightened self-awareness and self-knowledge.
Team and Group Dynamics: Understand the role of teams and the roles on a team; stages of group or team development; management practices for matrix and silo organizations; and influencing others on inter-departmental, cross-functional and project teams.

Carl Vinson **Institute of Government**
The University of Georgia

2017 Fall: Competency – Governmental Business Processes
Learning Outcome: Increase understanding of standard business processes unique to government settings.
I.T. Security and Reliability
1. Guiding principles and best practices of a multi-pronged approach to creating and sustaining a high-reliability organization.
2. Key elements of a high performance and security conscious organizational culture.
3. Strategic implications of the current state of customer awareness and expectations about data security and use.

2018 Spring: Competency – Governmental Business Processes
Learning Outcome: Increase understanding of standard business processes unique to government settings.
Open Records: The rules, laws and standards for local governments in the areas of:
1. Record Retention and Open Records Law;
2. Freedom of Information Request - Best Practices and Guidelines;
3. CJIS (Criminal Justice Information Services) compliance; and
4. Legislative and Legal issues associated with Records

2018 Fall: Competency – Governmental Business Processes
Learning Outcome: Increase understanding of standard business processes unique to government settings.
Budgeting Overview:
1. Understand the definition and purpose of a budget and examine an overview of the budget process.
2. List the components of a budget and the steps in the preparation process.
3. Describe the elements of a successful budget process and understand the benefits of a defined of budget policy.

2019 Spring: Competency – Interpersonal Communication & Relationships
Learning Outcome: Enhance interpersonal and relationship skills through heightened self-awareness and self-knowledge.
Emergenetics: an assessment blend of thinking and behavior preferences.
Analyze your preferred styles and understand the impact on others, and learn alternative styles to enhance business and personal interactions and relationships.

****

TECHINCAL
Content areas for this broad competency area are constantly emerging because of the nature of technology. Classes are consistent with current government priorities. Content will reflect a combination of trending conditions and facilitated discussions.

Carl Vinson Institute of Government
The University of Georgia